

**PARTICULARS OF ORGANIZATION, FUNCTION AND DUTIES**  
**[SECTION 4 (1) (b) (I)]**

**ORGANIZATION: -**

The Director, Small Savings & Lotteries is the Head of Department and Joint Director of Accounts of this Directorate is the Head of Office.

**FUNCTIONS: -**

Overall supervision of operation of Goa State Lotteries throughout the year except three National Holidays i.e. 26<sup>th</sup> January, 15<sup>th</sup> August and 2<sup>nd</sup> October. Publication of Lottery results in Official Gazettes, News Papers, and Department Website. Maintenance of monthly turnover statement progress report, PLA Account etc.

The Directorate of Small Savings & Lotteries is primarily revenue generation Department with an objective to promote and maximize the sales of financial products of Small Savings Schemes. This Department is also coordinating with the Post Offices for better mobilization of deposits in each and every financial year to achieve the targets fixed by the Government of India under the Small Savings production.

This Directorate also sanctions Grant-in-Aid to Institute of Public Assistance to meet the expenditure on the various welfare schemes such as maintenance of aged homes 10 numbers, Orphanages 2 numbers, and scheme of providing immediate relief for various items and to meet the establishment expenditure of Institute of Public Assistance.

**Organisational chart of the Department: -**

